

Meeting Summary

PDX 2045 Planning Advisory Committee (PAC) Meeting 1

May 20, 2024

6:00 p.m. - 8:00 p.m.

Chinook Room, Port Headquarters Building, 7200 NE Airport Way; Zoom

Attendees:

PAC Members

- Aidan Simpson
- Allyssa Bromley
- Angela DeHaven
- Anne Sweet
- Brian Kuzera
- Caleb Powell
- David Duncan
- Heather King
- Jennie Heidrick
- Kathy Bareno
- Keith Miller
- Laura Young
- Mark Luna
- Maryhelen Kincaid
- Matthew Hodson
- Mychal Hornbeck
- Pete DeVasto
- Philip Rowe
- Phuong Truong
- Roger Gonzalez
- Stephanie Barnes
- Steven Lowe
- Tsering Sherpa
- Xavier Phanthongphay

Federal Aviation Administration

- Tim House

Port of Portland

- Aaron Ray
- Arainnia Armendariz
- Dan Pippenger
- Evan Howington
- Jeff Broderick
- Jennifer Rabby
- Mina Mora-Gonzalez
- Sean Loughran

Consultant Team

- Cadence Purdy, EnviroIssues
- Cameron Modjeski, Ricondo
- Bridger Wineman, EnviroIssues
- Jenna Johnson, Ricondo
- Julie Gueho, JMG Consulting
- Suzanne Donaldson, Donaldson Consulting

Members of the general public

Welcome and Introductions

- Suzanne Donaldson, Donaldson Consulting, welcomed the Planning Advisory Committee (PAC) members and introduced herself as the facilitator. Dan Pippenger, Port of Portland (Port), welcomed meeting attendees and described the important role public input has played in contributing to development at the Port in the past. Dan described the current work happening at Portland International Airport (PDX), which was guided by the previous master plan.
- Suzanne led introductions of meeting attendees. She invited each attendee to share their name, pronouns, and a little about their background as it relates to PDX 2045. The project team introduced themselves to the PAC and shared their names and roles within the project.
- Aaron Ray, Port Project Manager for PDX 2045, introduced the meeting goals and agenda for the first PAC meeting.

Port of Portland Overview

- Aaron Ray shared an overview of the Port. The Port is an economic engine for the region, creating opportunities for everyone who lives and works here, and has a global reach through trade and travel. The values of the Port include growing small businesses as part of its vision of shared prosperity, sustainability, and accessibility. Aaron provided background information on the economic impact of the Port, the size and operation of PDX, and shared reflections on the current and future state of PDX. The focus in planning and implementation is to maximize the utility of the current Port assets.
- *Q: Do touch-and-go flights and light aircraft count as operations in the total operation counts at PDX?*
 - A: Yes, those are included in operations – one operation is either a landing or a take-off. Operation counts reflect the frequency of take-offs and landings but do not provide information on the size of the planes.

Airport Master Planning 101

- Cameron Modjeski, Ricondo, presented an overview of airport master planning and covered:
 - A definition of an airport master plan
 - Master plan benefits and challenges of addressing multiple needs
 - Different stages and levels of planning
 - Steps of the master planning process
 - Master planning needs, which include:
 - Considering future and current demand
 - Considering detailed information about how the airport currently operates
 - Critical thinking to balance detailed needs with a broad perspective of what's included in the master plan
 - Considering the user experience and regional/global impacts of the airport
 - What to expect next in the master planning process
- An airport master plan is a comprehensive study of facilities needed to meet future demand. Master plans are a framework and foundation for decision-making and a high-level starting point grounded in the Port's vision and mission. While a master plan is high-level, certain

elements require detailed analysis. This requires critical thinking to balance detailed needs with the broad scale and scope of what is included in the master plan.

- Projects identified in the planning process become more refined and more detailed in the years between planning and implementation. Early, proactive planning is essential due to the amount of time it takes to make these refinements and add detail.
- The planning process includes assessing existing conditions, developing demand forecasts, estimating facility requirements, and developing alternatives that meet the estimated requirements. Key areas of focus for the PAC will be these requirements and alternatives. At the next meeting we will go over forecasts and preliminary facility requirements.
- Aaron Ray reviewed planned and implemented projects from previous PDX master plans. He also shared the next step in planning for this project, which includes reviewing existing conditions, aviation forecasts, and facility requirements. The PAC will share their perspectives throughout the process and will help the Port to develop a unified plan. The PAC's involvement in planning will require reviewing quantitative and qualitative data, sharing perspectives from lived experiences, and discussing facility requirements and alternative development scenarios.
- *Q: As airlines move toward moving more people with bigger aircraft, we will need to ensure we have the facilities to handle these larger aircraft. There are not a lot of direct international flights to/from PDX. How do you plan to upgrade the airport in a way that supports large aircraft and the ability for more international travel?*
 - A: PDX can accommodate even the largest aircraft (Airplane Design Group VI [ADG VI]) with operational solutions. The design aircraft for PDX is an ADG V aircraft. The design aircraft represents the size of the largest aircraft actively using or anticipated to use the airport at a minimum rate of 500 annual operations. PDX 2045 will evaluate what facilities are needed based on forecasted demand for those aircraft.
- *Q: PDX serves lots of connections to other airports. Are we set up to handle Alaska and Horizon connections? How can we best handle that, and where do we have the ability to consider airline gate positions to reduce travel distance from one gate to another for connecting flights?*
 - A: We will consider how to best handle connecting flights through (1) determining the amount of potential connecting passengers, (2) determining the optimal airline gates assignments in a gate allocation model, and (3) determining what facilities might support enhanced levels of service for connecting passengers.
- *Q: Are we contemplating scenarios such as increased operations by very large aircraft?*
 - A: Yes, we will identify the number of operations by aircraft type up to 2045. We will also assess alternative demand scenarios that may include increased use of larger aircraft by airlines serving the airport.
- *Q: How will the process bring in the City of Portland, State of Oregon, Metro regional government, and the State of Washington?*
 - A: The project team will engage with other agencies through an interagency committee. The Port will ensure all committees and staff on this project hear from each other.

Public Comment

- No public comments were made.

PAC Charter and Working Agreements

- Bridger Wineman, EnviroIssues, introduced the PAC charter and working agreements, and facilitated exercises using Mentimeter online polling software to collect feedback from the PAC.
- Bridger described the PAC charter, which will include:

- Roles and responsibilities of the PAC and the Port
- Port mission and values, as well as the PAC's values that will help guide this project
- PAC represents human element of the planning process
- Port is the owner of airport, decision-maker, and voice of PDX 2045 to the public
- The PAC working agreements, which are part of the charter, will include principles and guidelines that will help the PAC members collaborate.
- PAC members responded to prompts via Mentimeter and the group viewed the results on screen in word clouds, beginning with a test question for PAC members to become familiar with the tool. (See the meeting presentation for complete Mentimeter results). The information collected through these questions will be used to draft the charter and working agreements.
- Bridger asked PAC members about their experience of using the Mentimeter tool. Responses included:
 - An elegant way to share
 - It was challenging to read

Mentimeter Results

- *What are the values you would like to contribute to this work?*
 - Accountability, economic growth, community, passion, reflection, hard work, sense of humor, invisible disabilities, inclusion, artwork and beauty, mobility support user, healthy debate, thoughtfulness, fun, invisible disabilities, scalability, environmental justice, thoughtfulness, belonging, honesty, enthusiasm, accessibility, historical perspective, open to change, vision, educational opportunities, creativity, adventure
- *How would you like our work to "feel"?*
 - Fun, learning opportunities, valued, productive, inspiring, engaged, interesting, impactful, collaboration, proud, inspired, actionable, well thought out, Portland proud, understood, relevant, unique, listen first
- *What would you like to see in our Working Agreement?*
 - Commitment to the group, emphasis on respect, progress, listening to understand, emphasis on progress, representing the city well, the chance to speak, being open to debate, collaboration, openness, committed to accessibility, consensus building, agreed upon definitions, representative, substantive input, open to all ideas, shared learning

PAC Working Plan and Next Steps

- The project team described the next steps for the PAC and upcoming meetings. The group will meet approximately every other month through December 2025. PAC meetings will keep pace with the project planning steps, which is why the dates are approximate. In Meeting 2 the PAC will discuss baseline forecasts and preliminary facilities requirements. The group will also review the PAC charter and working agreements based on the input provided in Meeting 1. Meeting 3 will include a facility tour.
- *Q: Will the facility tour be in advance of the terminal core opening? And can we see behind-the-scenes stuff like the FedEx facility?*
 - A: There will likely be a pre-opening opportunity for a tour of the terminal. There will also be an airfield tour to familiarize PAC members with the facilities that are considered in the master plan. Logistics for these events are still TBD.
- *Q: Will planning include Oregon Air National Guard (ORANG) facilities?*
 - A: The ORANG base on the south side of PDX will be part of our planning process. The ORANG fleet is currently adding new aircraft. We also anticipate some land that ORANG

currently used will revert to Port use. There is one private terminal facility that will be included in the planning as well.

- Aaron and Suzanne adjourned the meeting.
- The table below lists action items to be completed before the next PAC meeting.

Action Item	Responsible Party
Share baseline forecasts, preliminary facility requirements, and draft PAC charter with PAC members	Project team
Review baseline forecasts, preliminary facility requirements, and draft PAC charter to prepare for Meeting 2	PAC members
Incorporate input received at Meeting 1 into draft PAC Charter	Project team
Add resources to pdx2045.com including the Meeting 1 summary and slides	Project team